



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

S.V.D GOVERNMENT DEGREE COLLEGE FOR WOMEN

**RAM NAGAR, NIDADAVOLE, EAST GODAVARI DISTRICT, ANDHRA
PRADESH, PIN - 534301**

534301

www.gdcwndd.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

“Velagapudi Durgamba Government Degree College for Women”, located at NIDADAVOLE (EAST GODAVARI (DT) has started functioning with a motto “ Sthri Vidya Pravardhatam” – meaning – ‘women education shall prosper’. The idea came up with an inspiring word of Mahatma Gandhi.

“A man’s education being an education of an individual, but a woman’s education being education of a family”

The college made a humble beginning in the year 1983 with the efforts of the Nidadavole Education Society and Smt. Rajeswari Ramakrishna the reputed managing director of Jeypore Sugars Limited, Chagallu contributed a great deal by financially supporting the establishment of the college with necessary infrastructure .

This institution strives to provide quality education, to women students who are from rural background and marginalized section of the society. The institution with committed and dedicated staff members and the support services available in the campus provides , student a very congenial atmosphere for learning.

Vision

To be a quality educational institution working for the cause of higher education for women especially for rural women.

Mission

- To promote knowledge and value based education through academic excellence
- Make use of modern technology in improving the efficiency and effectiveness in pedagogy
- To train the students for better placement
- To provide education to women at reasonable fee
- To build up unity and discipline and secure values to shape the students as good citizens of the society

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Our institution has the following strengths

1. Our institution is a UGC certified college with 2 (f), 12(b)
2. Docile and disciplined women students
3. Green campus
4. Having good educational ambience surrounded by schools and Junior colleges
5. Highly qualified, dedicated, and enthusiastic faculty
6. 20% of the staff are already doctorates and 25% are pursuing their doctorates
7. As the institution is located in the heart of the city it is accessible for easy travel to the students
8. Student protective and secured environment under CC camera surveillance
9. Endowed with good and advanced gymnasium
10. Wi-Fi enabled campus
11. Cordial relation between staff and students
12. Students' active participation in extracurricular activities
13. Nearby medical assistance in case of any medical emergency
14. This is the only Higher Education Institution for women catering the needs of education aspirants from about 15 mandals
15. Institution insists and focuses on the lively journey of the students in their travel of reaching their destination
16. The institution stood first in the district in results
17. Will always have good number of admissions
18. No grievances will be recorded from the students as there is very good friendly administration and atmosphere

Institutional Weakness

Despite the maximum number of strengths, the institution has few weaknesses too

1. Lack of advanced laboratories and library
2. There is a need for more IT infrastructure

3. Lack of sufficient number of rooms, smart rooms, wash rooms, waiting hall and seminar hall
4. Most of the students are first generation students having illiterate parents
5. The students do not have environmental exposure and encouragement as they come from rural areas

Institutional Opportunity

The institution has the following opportunities

1. The affiliated university, Adikavi Nannaya University is located nearby (approximately 30 kms.) which is of a great advantage to the students to seek out higher education.
2. Our college being an uni - gendered college with peaceful atmosphere, docile and polite students is an opportunity to disseminate knowledge in a frictionless manner.
3. The Internships that were introduced recently in the Undergraduate Courses through NEP is an opportunity to inculcate employability skills to the students.

Institutional Challenge

The institution has few challenges in its journey like

1. The institution has limited resources
2. The students hail from illiterate family background
3. The student drop out is more as they get married at early age
4. As the students hail from Telugu medium, it is a challenge to make them cope up with English medium
5. To motivate the students towards pursuing Higher Education despite their social and economic backwardness
6. To carry out internships in this remote area where there is a dearth of industries
7. Continuous monitoring of students towards the proper usage of Social media to reach their goals

8 To improve communication skills within the rural background students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum Planning and Implementation

As ours is an affiliated college, we scrupulously follow the syllabus framed by APSHE and our affiliated university i.e., Adi Kavi Nannya University Rajamahendravaram.

While disseminating the concerned syllabus to the students each faculty member prepares his/her curricular plan in coordination with the academic calendar. This plan comprises all the aspects of curricular, co-curricular topics, assignments, Mid- semesters, continuous internal evaluation, conduction of academic competitions etc.

The syllabus also includes Skill Development Courses(SDC) and Life skill courses (LSC) semester wise.

The concerned faculty member deals with the SDC or LSC allotted to them.

Academic Flexibility

Academic flexibility refers to the freedom in the use of the time-frame of the courses, horizontal mobility, interdisciplinary options and others facilitated by curricular transactions. Supplementary enrichment programmes introduced as an initiative of the college, credit system and choice offered in the curriculum, in terms of programme, curricular transactions and time-frame options are also considered in this key indicator.

Curriculum Enrichment

University syllabus includes a course HVPE (Human Values and Professional Ethics) as life Skill Course in Semester I as a compulsory one for all students. In accordance with 4 year degree programme total one year was allotted towards experiential learning.

The division of one year period will be as follows.

| Name of the programme | duration | Scheduled |
|-----------------------------|----------|-----------------------|
| Community Service Programme | 8 weeks | at the end of 2nd sem |
| Internship | 8 weeks | at the end of 4th sem |
| Apprenticeship | 24 weeks | entire 6th sem |

This experiential learning makes student perfect to acquire employability skills, exposure in addition to the

sustainability in the long run. Also student develops apt competency.

Feedback System

The feed back is collected from the students and analysed .

Teaching-learning and Evaluation

Student Enrolment and Profile:

The student enrolment in our institute is relatively good.. Approximately 85% -90%of the seats will be filled in every year.

We also follow the reservation policy as per the GOI norms

Student Teacher Ratio : This happens to be oscillating around 1: 27

Teaching Learning Process : The Teaching learning process is done in various modes by using ICT modules in addition to conservative classroom teaching , Continous Internal assessment is done on every student. Remedial Courses are conducted to the slow learners, Bridge Courses are carried on to the students to opt for a new group other than that in their Intermediate , Project works are assigned to the individual students to inculcate the Research Aptitude. The CSPs, and Internships help them to learn the subject practically which we call it Experiential learning. Student Seminars make them confident enough to present before the class .

Teacher Profile and Quality: At present 22% of teaching faculty are Doctorates ,another 22% are pursuing their Ph.D. Nearly 30% of the faculty have cleared either NET or SET..

All most all of the faculty members are very much interested in the process of enriching their academic capabilities through the participation in seminars/ workshops/Refresher Courses/Orientation Courses./ FDP and online courses(MOOCs)

Evaluation Process and Reforms:

Continous Internal assessment is the recent major reform introduced by the CCE (COMMISSIONERATE OF COLLEGIATE EDUCATION)

Assignments, Mid Semesters, class room performance, student participation in various activities like seminars, project works, group discussions, quiz, peer teaching, etc will be taken into consideration for evaluating a student's performance.

Student Performance and Learning Outcomes :

The teaching –learning strategies for each subject is prepared, discussed and approved by the curriculum committee of each department before commencement of academic year. The learning outcomes are made clear to both the student and the faculty.

Student Satisfaction Survey:

Every year our institute collects SSS from the students and parents in the aspects of curriculum, teaching and overall amenities of the institution and the feedback is analysed .

Research, Innovations and Extension

Resource Mobilization for Research:

This Higher Education institute is fortunate enough to have enthusiastic faculty members who are continuous learners who are ever interested in enriching their academic and research knowledge by participation in various seminars, workshops, paper presentations etc.

Innovation Ecosystem:

Our faculty with innovative spirit towards research aspects, have organised 1 National seminars in English, 9 webinars - 1 in English, Telugu, Hindi, Physics and Chemistry subjects each, 3 in Commerce, 1 by Career Guidance Cell, and 1 for Women Empowerment Cell and 2 workshops.

Research Publications and Awards:

There are 1 number of publication in UGC CARE journal, 5 number in ISSN/ISBN publications and nearly 5 paper presentations in National and International journals.

Extension Activities

During the last five years the institution had made its mark in many extension activities in the neighbourhood community like Swatch Bharat, ODF survey, Plants distribution as part of Vanam manam, Awareness programmes on Disaster Management, First Aid, Free Eye Camp, taking active part in Voter Enrolment tasks, and observing National Voters' Day, distribution of food packets, sanitizers, masks during the pandemic, distribution of old clothes and food at the old-age homes, AIDS awareness programmes, awareness on DISHA App introduced by the Govt. of A.P for women security, etc.

Collaboration

There are 5 MoUs of 3 in Commerce, 1 in Political Science and 1 in History

There are 5 Internship collaborations of 1 for B.A, 1 for B.Com and 3 for B.Sc

Infrastructure and Learning Resources

Physical Facilities

The College has just sufficient infrastructure facilities There are 9 number of classrooms, 1 Physics Lab, 1 Chemistry Lab, 1 Computer Lab, 1 Zoology Lab, 1 Botany Lab and a Virtual Lab. A seminar hall and an open auditorium is available for promoting the cultural activities.

The furniture available in the classroom is moderately good.

There is a well equipped gymnasium with indoor games like Table tennis, carroms and chess

Permanent shuttle badminton court .Volley ball court, Football ground , Tennis Court, Basketball court ,Throwball Court are established.

The lecturers concerned take care of the well-equipped laboratories like physics, chemistry, Botany, and Zoology. Stock registers are maintained properly.

There is one computer lab that the students of all groups utilize both for regular class work and also for pursuing online courses like MOOCs, and Swayam.

Library as a Learning Resource

The college library is bestowed with a rich collection of books for both academics and non-academics. The faculty and students access the online books and journals through INFLIBNET, N-LIST etc.

IT Infrastructure

Bandwidth of internet connection available in the Institution is 90 Mbps

Student – Computer ratio is 16:1

We have one computer lab which serves for the purposes of regular class work for all the students and also for pursuing online courses like MOOCs, and Swayam.

All the classrooms are Wi-Fi enabled.

Maintenance of Campus Infrastructure:

The Infrastructure committee maintains the stock registers and verifies the stock every year. The laboratories are looked after by the lecturers concerned, maintain the stock registers etc.

Student Support and Progression

Student Support:

There are few wings like Women Empowerment Cell, Career Guidance cell, Grievance redressal cell, NSS, Alumni association , JKC , etc. to support and guide the students in all aspects related to academic and career building.

Student Progression :

Nearly 20% of the students seek Higher education every year and nearly 10% of the students are given placements in various companies through Job Drives organised by JKC placement cell.

Student Participation and Activities

There is an active participation of student representation in both academic and administrative activities of the college. There is students participation in curricular, co curricular and extra curricular activities. The students are also the members in various committees of the college both academic and extracurricular. There are volunteers who look into cleanliness of the college campus, they play active role in organizing many programmes in the college. Every year, students celebrate Freshers' day and Farewell day. There are class representatives from each class who assists the lecturers in looking into discipline, cleanliness of class rooms. Some students are taken as members into various administrative affair committees for creating transparency in the administration. There is student support in all the activities and competitions conducted by the departments in the college. They support and help in organizing all programmes by departments.

Alumni Engagement

Institution registered Alumni association on 17-11-2020. The Alumni association conducts various programmes in support and benefit of the students. The president and the members of the association are political figures too . Young Alumni and students will be benefited by the inspiration on seeing the successful Alumni.

Governance, Leadership and Management

The institution practices decentralization and participative management in academic and administrative works for the effectiveness and smooth functioning. For more transparency in most of the committees students participation was included.

The institution is under the state government of Andhra Pradesh. Hence, AP state government welfare schemes for employees are applicable to both teaching and non-teaching staff.

At institution level principal is the chief custodian of all the resources of the college including college funds, financial aids and work out plans.

The Principal of the institution constitutes the internal audit team to annually assess the transparency and accuracy of the accounts. The funds released by the external bodies such as state government, UGC etc. shall be audited by Chartered Accountant hired by the institution.

. The principal utilizes the college funds in consultation with the staff and CPDC council. Institutional accounts are audited at external as well as internal level. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions.

The Accountant General, A.P., is the external auditor, and the Commissionerate of Collegiate Education's audit team or a Regional Joint Director of collegiate education is responsible for conducting internal audits on a

regular basis.

Regarding resource mobilization, college management already approached ONGC in Rajamahendravaram and sought some help under their CSR scheme. They already sanctioned some help and it is under process.

As a result of Continuous requests to local Rotary club they arranged infrastructure in addition to some financial help towards nurturing ROSE garden in the campus.

Every programme will be conducted in association with IQAC

Institutional Values and Best Practices

Institutional Values and Social Responsibilities

As per NEP 2020 in an effort to transforming students as responsible citizens of the nation all students are given an orientation. In that induction program some training was given to the students. The topics taught were as follows:

educating neighbours about some social ill practices like consuming alcohol, child marriage, child labour, etc.

Imparting digital and financial literacy to the needy people.

Best Practices:

1. "EVERY DAY ASSEMBLY" To develop certain qualities like patriotism, discipline among students, this practice was reinitiated in the college.

As a result Students developed time sense and fulfilled the requirement of being in the class room ready before the arrival of the professor.

2. The practice named as 'Sharing is Caring' is observed on Second Monday of every month by the students. On this specific day, all the students bring a handful of rice and collect in a gunny bag. Students are allowed to bring more quantities if they desire to do so. Towards the end of the day, this collected quantity of rice will be distributed to the needy in the town under the supervision of a lecturer who acts as a monitoring officer for this practice.

This helps the students to understand the value of social service

Institutional Distinctiveness:

Our college S.V.D. GDC for Women, Nidadavole is located in semi urban area i.e. very nearer to rural areas . So the vision of the college is to provide education to rural women and creating women empowerment. The distinctive feature of the college lies in the fact that the college was in the heart of the city and accessible especially for women students who used to operate from nearby villages. College also runs in a spacious campus filled with greenery and hygienic . The institution stands in the forefront of 'optimal utilization of technology' for curriculum enrichment and adaptability. SVD Government Degree College for Women, Nidadavole has played a pivotal role in providing educational opportunities to the rural areas surrounding it. The college has completed 39 years of its existence by promoting excellence in the field of education. This institution has earned its reputation for being a good educational institution in West Godavari District regarding result. Also College excels in the fields of sports and extra – curricular activities. This institution is unique and occupies a place of honour to find our Alumni well placed in all fields. Community service through NSS and various cells and clubs is a continuous process in our college.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|---|
| Name | S.V.D GOVERNMENT DEGREE COLLEGE FOR WOMEN |
| Address | Ram nagar, Nidadavole, East godavari district, Andhra pradesh, PIN - 534301 |
| City | NIDADAVOLE |
| State | Andhra Pradesh |
| Pin | 534301 |
| Website | www.gdcwndd.ac.in |

| Contacts for Communication | | | | | |
|----------------------------|----------------|-------------------------|------------|-----|----------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Darla Rudra | 08813-221418 | 8074244690 | - | nidadavoilew.jkc@gmail.com |
| IQAC / CIQA coordinator | P.v.l Narayana | - | 9347818824 | - | nddwiqac@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|-----------|
| By Gender | For Women |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|-----------------------|--|
| | |

| State | University name | Document |
|----------------|----------------------------|-------------------------------|
| Andhra Pradesh | Adikavi Nannaya University | View Document |

| Details of UGC recognition | | |
|----------------------------|------------|-------------------------------|
| Under Section | Date | View Document |
| 2f of UGC | 28-03-1992 | View Document |
| 12B of UGC | 28-03-1992 | View Document |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
|---|---|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| Recognitions | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|------------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Ram nagar, Nidadavole, East godavari district, Andhra pradesh, PIN - 534301 | Semi-urban | 2.5 | 9444 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,Arts | 48 | intermediate | English | 50 | 13 |
| UG | BSc,Science | 48 | intermediate | English | 30 | 0 |
| UG | BSc,Science | 48 | intermediate | English | 50 | 31 |
| UG | BSc,Science | 48 | intermediate | English | 30 | 12 |
| UG | BCom,Com merce | 48 | intermediate | English | 30 | 25 |
| UG | BCom,Com merce | 48 | intermediate | English | 40 | 31 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 0 | | | | 19 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 8 | 0 | 11 |
| Yet to Recruit | 0 | | | | 0 | | | | 8 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 5 |
| Recruited | 2 | 2 | 0 | 4 |
| Yet to Recruit | | | | 1 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 3 | 0 | 4 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 3 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 4 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 2 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|--|------|---|--------|---|-------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | | Female | | Total |
| | 1 | 4 | 0 | 5 | |
| | | | | | |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|-----------|--------|---|----------------------------|--------------|------------------|-------|
| UG | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 167 | 0 | 0 | 0 | 167 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|--|--------|---------------|---------------|---------------|---------------|
| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 0 | 0 | 0 | 0 |
| | Female | 59 | 52 | 58 | 45 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 0 | 0 | 0 | 0 |
| | Female | 2 | 1 | 3 | 2 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 0 | 0 | 0 | 0 |
| | Female | 58 | 68 | 68 | 62 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 0 | 0 | 0 | 0 |
| | Female | 35 | 39 | 38 | 45 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 154 | 160 | 167 | 154 |

Institutional preparedness for NEP

| | |
|---|---|
| 1. Multidisciplinary/interdisciplinary: | As per our vision we wish to transform our HEI as an autonomous institution so that we can plan to incorporate some new combinations which are in high demand regarding employment opportunities As per the NEP 2020 we thought of growing as one of the largest multidisciplinary institution by 2030. |
| 2. Academic bank of credits (ABC): | At present our university is offering only traditional and holistic graduate program This program is a traditional one which is having only one entry and one exit option. In future once our institute becomes autonomous we thought of initiating programs having multiple entry/exit in addition to holistic program. We in future are in a plan to register our college for |

| | |
|--|---|
| | Digi Locker and then our students can invest the credits they earn irrespective of the institution where they earned from and use them properly for their academic enrichment |
| 3. Skill development: | <p>As per the university norms we offer few life skill and skill enhancement courses as part of the curriculum with an intention to facilitate and support the students for their quick and immediate employability in some or the other sector after their completion of their graduation. The following are the skill development and life skills courses in the semesters I,II and III. LIFE SKILL COURSES semester Life skill courses(04) I HUMAN VALUES & PROFESSIONAL ETHICS II INFORMATION & COMMUNICATION TECHNOLOGY III ANALYTICAL SKILLS ENVIRONMENTAL EDUCATION SKILL DEVELOPMENT COURSES(13) SEMESTER STREAM-A (ARTS) STREAM-B (COMMERCE) STREAM-C (SCIENCE) I TOURISM GUIDANCE INSURANCE PROMOTION ELECTRICAL APPLIANCES PLANT NURSERY II SURVEY&REPORTING BUSINESS COMMUNICATION SOLAR ENERGY SOCIAL WORK METHODS LOGISTICS&SUPPLY CHAIN MANAGEMENT DAIRY TECHNIQUES III FINANCIAL MARKETS ONLINE BUSINESS POULTRY FORM Recently APSCHE(Andhra Pradesh State Council of Higher Education introduced 4 year degree program Which allots exclusively 10 months towards experiential learning. The time allotted will be as follows. Name of the Project duration Schedule Community Service Program(CSP) 8 weeks at the end of 2nd semester Internship 8 weeks at the end of 4th sem Apprenticeship 24 weeks entire 6th semester This experiential learning makes student perfect to acquire employability skills , exposure to societal problems, to develop communication skills in addition to the sustainability in the long run. Also student develops adequate competency in view of NEP 2020</p> |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | We celebrate all traditional festivals in addition to the national festivals to create awareness among students about our culture , tradition and to instill patriotic fervor in the students . We also conduct traditional dress competitions which indicate and reflect the |

| | |
|--|---|
| | <p>tradition and culture of different states of India. We also encourage students to learn classical, folk and tribal songs and dances to make our culture alive. As second language we teach our National Language Hindi and state language Telugu.</p> |
| 5. Focus on Outcome based education (OBE): | <p>It is important to know the outcomes prior to planning and teaching . Life skill course like Human Values and Professional Ethics, Analytical Skills, Environmental Education etc. teaches them of how to attain and good personality. Skill Development courses like Business communication, Poultry Farming, Plant Nursery etc. supports them in immediate settlement with good profession or occupation. For all programs offered by the college, program outcomes (POS), program specific outcomes (PSOs), along with course outcomes(COS) are explained to the students . Also all POS,COS,& PSOs were placed on the website . This will help the student community to opt for the exact program comprising the courses of her interest towards her goal.</p> |
| 6. Distance education/online education: | <p>Our College faculty members in a way to finish the syllabus in time, are habituated to teach/ give assignments /projects/ online in addition to regular class work which is a blended one (offline and online). Students are also very much interested in this blended mode of teaching This helps us in two ways- 1) To be in touch with the students out of college hours or in situations like pandemic regarding academic aspects. 2) To get the desired result . Our result always lies more than 85%</p> |

Institutional Initiatives for Electoral Literacy

| | |
|---|---|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | <p>Yes it is being implemented from the academic year 2022-23 as per the guidelines of commissioner of collegiate education , Vijayawada.</p> |
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character? | <p>Yes. A committee comprising Convener and coordinating members along with students has been constituted by the college Yes ELCs are functional The outcome of the committee is as follows . Out of 153 students who applied for voter enrollment all the 153 students are enrolled.</p> |

| | |
|---|--|
| <p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p> | <p>Students in their neighborhood propagated the need and importance of the voter enrollment . Our students voluntarily motivate the voters about the need of ethical voting .</p> |
| <p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p> | <p>In our college Revenue officials conducted some awareness drives inspiring students towards their responsibility of exercising the power of vote and also about ethical voting.</p> |
| <p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p> | <p>15 student members are going to attain the 'Right to vote ' by 1st August 2023</p> |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 515 | 487 | 488 | 473 | 460 |

| File Description | Document |
|---|-------------------------------|
| Upload Supporting Document | View Document |
| Institutional data in prescribed format | View Document |

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 40

| File Description | Document |
|---|-------------------------------|
| Upload Supporting Document | View Document |
| Institutional data in prescribed format | View Document |

2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 19 | 17 | 19 | 19 | 19 |

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2.52731 | 2.41944 | 0.97331 | 1.20651 | 0.76294 |

| File Description | Document |
|----------------------------|-------------------------------|
| Upload Supporting Document | View Document |

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1.1.1 :- CURRICULAR PLANNING & IMPLEMENTATION

" Education is the key to locking the world

It is the passport to freedom".

- Oprah Winfrey

The institution ensures effective curriculum delivery through a well planned & documented process and to which follows the syllabus by " Adikavi Nannaya " University Rajamahendravaram our college is affiliated institutional goals and concern towards the students, we impart quality education to our students, keeping the set goals and of college to the fullest extent.

At the beginning of each academic session,proposed academic calendar and time table are prepared faculty are always sensitized from time to time as per the university G.C norms. The faculty update themselves regularly for effective implementation of curriculum.

Besides, the use of other teaching methods like group discussion, Test exam, Demonstration, Debates , Power point presentation, Field visits , Assignments are used for effective curriculum implementation. Cumulative internal assessment is carried through out and as when require, remedial classes are conducted. To enhance the quality education the faculty under different institutional committees meet every now and then and resolute to solve the issues through out the year the students are being constantly counselled and guided.

All the faculty are trained from time to time and then themselves to the current research & teaching techniques. The faculty are also engaged in proper teaching and are involved in continuous internal assessment.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

1.2 Academic Flexibility

| 1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) | |
|--|-------------------------------|
| Response: | |
| File Description | Document |
| List of students and the attendance sheet for the above mentioned programs | View Document |
| Institutional data in the prescribed format | View Document |
| Evidence of course completion, like course completion certificate etc. Apart from the above: | View Document |

| 1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years | | | | |
|--|-------------------------------|---------|---------|---------|
| Response: | | | | |
| 1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years | | | | |
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 112 | 221 | 170 | 160 | 42 |
| File Description | Document | | | |
| Upload supporting document | View Document | | | |
| Institutional data in the prescribed format | View Document | | | |

1.3 Curriculum Enrichment

| |
|--|
| 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, |
|--|

Environment and Sustainability in transacting the Curriculum

Response:

The institute follows curriculum prescribed by the university which includes various socially relevant issues like Human Values and Professional Ethics, Environmental studies across UG programs under the heading Life Skill Courses and Skill Development Courses.

? Human values:-

Besides the syllabus, the institution organized programmes to inculcate human values in students and staff members.

1. NSS unit is very active and regularly arranges Clean and Green programmes in the college and adopted villages.

? Professional Ethics:-

Ethical practices such as trustful information, facts and unprejudiced approach are taught

? Environment & sustainability:-

The issues of environment and sustainability are addressed through the course

" Environmental Studies " offered through foundation course in 3rd semester. Through this course, students are sensitized to ecological and environmental issues connected with air water, and sustainable development.

? Gender Equity :-

Imparting quality education to mould the students as globally acceptable leaders/entrepreneurs/employees will start with removing the pre occupied notions about gender parity among students. In this context our HEI working hard to transform the students self reliant.

which is indispensable to ensure sustainable development of a country.

Institute has initiated promising measures to sensitize & promote gender equality amongst the stakeholders through curricular and co-curricular activities.

. To make our women students to feel confident several programmes were conducted in the institution.. From the moment the student joined in the institution they are instructed to give seminars about their class room topics as a part of Continuous Internal assessment (CIA) or general topics either in competitions held in the college or in other colleges

So naturally they develop the art of expression and communication skills. This will pave the way to the participation in public discussion about the topics which have social relevance.

Also the students are oriented to utilize the Information and technology with proper care. They learned the process of distinguishing between the relevant and irrelevant information available on the internet under the guidance of all the faculty members in the institution.

Our aim is to make them dependable and reliable graduates and not to become dependent.

In several occasions they were taught to develop the process of individual thinking so that they can enter the field of their choice either progressing to higher education or absorbed in employment

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 112

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

| File Description | Document |
|---|-------------------------------|
| At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc. | View Document |
| Action taken report on the feedback analysis | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |
| Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response:

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 188 | 157 | 170 | 160 | 155 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 230 | 210 | 210 | 210 | 210 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 115 | 105 | 105 | 105 | 105 |

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 115 | 105 | 105 | 105 | 105 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Final admission list indicating the category as published by the HEI and endorsed by the competent authority. | View Document |
| Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:****2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:****Response:****Student Centric methods:** The teaching learning process in the recent time s has included many student

centric methods as to the needs, interests and capabilities of students. To make students remain active, work together, and to instill self confidence within them, many student centric methods are adopted. It stimulates students' interest and provides an opportunity to the students for sharing the thoughts and mutual exchange of different views. Class room discussions on various topics are our regular feature. Pair work and group work helps them a lot to come up with good and multitude ideas on the prescribed topics. To develop creativity, originality of ideas, reasoning and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with the use of ICT during class room teaching and lectures are given through power point presentation by all the faculty members. The institute provides Wi-Fi facility on the Campus. Well-furnished Virtual lab and Computer labs with ICT oriented facilities are available. Blended mode of teaching is being followed since the pandemic. They are exposed to number of LMS classes and are encouraged to pursue MOOCS online classes. Students actively participate in a multitude of academic activities like classroom seminars on chosen/ assigned topics, home assignments, power point presentations, model preparation, poster presentations for experiential learning. Students are involved in various academic and administrative committees as part of participative learning. Students also participate in various NSS, Sports activities. Essay Writing, Elocution, Debate, quiz Competitions and group discussion, debates, Peer Teaching etc. make the students involve in participative and problem solving learning methodologies.

Experimental/Laboratory method is used in science courses to educate the students with the facts by directly involving them. Students verify the facts and laws of the subject through experiments. Activity centered method is more effective and durable in providing learning experience .Institution is on its path ever for the holistic development of students. These activities not only provide opportunity for participatory learning but also provide experience.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response:

2.4.1.1 Number of sanctioned posts year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 20 | 19 | 19 | 19 | 19 |

| File Description | Document |
|---|-------------------------------|
| Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 11 | 10 | 10 | 9 | 9 |

| File Description | Document |
|---|-------------------------------|
| List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year. | View Document |
| Institution data in the prescribed format | View Document |
| Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution conducts internal examinations promptly as per the Academic Calendar issued by Adikavi Nannaya University. For each semester two Mid Semesters are conducted in every subject for 25 marks in which every student has to pass and the evaluation process is very transparent. The institution has taken several initiatives to ensure better standards and to improve Precision, efficiency and transparency in the

evaluation mechanism. The internal examinations are conducted regularly. Assignments, Mid semester exams are conducted twice for every semester to assess the performance of the students. The valued answer scripts are shown to the students. The valuation is done in a fair and transparent way. The grievances of the students are called for and rectified on time. The students are given suggestions to improve their performance and the slow learners are later given special assignments to improve themselves. A timely and efficient dealing of the grievances related to examinations leads to timely reciprocation of the students.

If the student complaints of the score in the university exams, the college collects such grievances, encourages the student to go for re-valuation so that the student may be benefitted. In this way the college takes active part in solving the grievances related to examinations very efficiently and time-bound.

Students undergo continuous evaluation in all courses. For Continuous Evaluation, the College conducts two Continuous Assessment Tests in addition to Semester End examinations. External examinations of the First, Third and Fifth Semesters are conducted in the month of October/November and the examination of the Second, Fourth and Sixth Semester are conducted in the month of March/April in the academic session concerned after the completion of the practical examinations.

Each Theoretical question paper is set for 75 marks and 25 marks for the internal assessment by the university. Thus the total mark of each question paper is 100. Assignments are regularly given to students. Appropriate weightage is given to attendance. Marks are duly earmarked for performance of lab work, preparation and presentation of lab record and viva. Results are displayed on the notice boards of the departments.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Every course has a specific set of objectives which is approved by the university. Course Outcome of the respective subject is designed keeping these objectives in mind. The copies of the syllabi are available on the notice boards of the departments.

The students are made aware of the learning outcomes through the Principal's address in the beginning of the academic year in the form of induction program. At the beginning of every semester, every subject teacher conveys Course Objectives at the introductory lecture. The faculty of every subject explains course

objectives, evaluation pattern, marking scheme etc. to the students. Students' attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the Course and its COs. Evaluation includes -- Seminar presentation/Short quizzes or objective questions / Home assignments / tutorials, Project Work, Extension Work by an individual student or a group of students/ Role playing/Workshops etc. This type of evaluation is included in the internal assessment evaluations for every semester. These examinations and results also measure the attainment of CO, PO and PSO.

Bachelor of Arts degrees are focused on increasing a student's knowledge and critical thinking skills in a variety of areas – Literature, History, Political Science, Economics etc. The course aims to bring out the ability, to apply the knowledge they have acquired in competitive examinations, to communicate effectively and to work both independently and collaboratively. It also aims to develop the skills to connect across geographical, disciplinary, social and cultural boundaries.

In Bachelor of Science programme we concentrate on providing awareness among the students to show outstanding performance, intellectual skills related to the subject, transferable skills and attitudes through introduction to a wide range of topics, critical and analytical thinking, application of their knowledge in achieving the jobs.

Bachelor of Commerce aims to provide students with the knowledge of enterprenuership , consultation and skills with which they participate in the modern business and economic world, to prepare them for subsequent graduate studies and to achieve success in their professional careers. Demonstration of knowledge in major theories and models is key area of organizational behaviour.

The college provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. Students can optimally express their knowledge and this enhances their confidence. All these contribute to the evaluation of PO, CO, and PSOs.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Students' attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the Course and its COs. Evaluation includes -- Seminar presentation/Short quizzes or objective questions / Home assignments / tutorials, Project Work, Extension Work by an individual student or a group of students/ Role playing/Workshops etc. This type of evaluation is included in the internal assessment evaluations for every semester. These examinations and results also measure the attainment of CO, PO and PSO

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response:

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 91 | 95 | 95 | 83 | 77 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 102 | 129 | 104 | 103 | 98 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise. | View Document |
| Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

| File Description | Document |
|--|-------------------------------|
| Upload database of all students on roll as per data template | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In our HEI an induction programme was conducted to all first year admitted batch of students highlighting the amenities available in the college, proper utility of the available resources, a brief introduction of course curriculum, structure of the examination system etc. Along with that the students were oriented towards the importance of innovation and research.

As all the students are freshers and new to the concept of individual thinking and innovation, they need repeated counseling regarding research and innovation.

An IPR cell was established in the college in association with IQAC and with the help of NIPAM (NATIONAL IP AWARENESS MISSION) an awareness program was conducted

Virtually on February 23, 2022. All the faculty members and nearly 150 students participated in the awareness program. This orientation opens the door to all participants to learn about intellectual property rights, patents and obtaining patents for the research work/ novel project done in addition to the concept of plagiarism.

Faculty have been motivated to attend short term training programmes and workshops.

Keeping in view all of the above, an incubation center was established as a wing of IQAC and students are encouraged and invited to come out with novel thoughts for trivial and common problems. They were encouraged to develop inquiring mind.

In the recent past some of the first year students came out with some idea of cooling their room with unused 2 litre coco cola bottles . In that process they removed the back of the bottle there by allowing the passage of air through large input and through narrow outlet i.e., which is the neck of the bottle . The entire window was filled with such bottles through which the room was cooled to some extent.

This type of working towards novel thinking among students makes us the faculty members happy and we encourage them to continue .

With reference to Indian Knowledge System (IKS)

Students were oriented towards the importance of physical fitness and every year in our college International Yoga day was celebrated on June 21st . Our students are interested to spend considerable time in ground and Gymnasium doing some physical fitness activities and also playing games.

We encourage our students to learn carnatic music classical dance , folk songs etc in a way to keep up our good old tradition and values . Also we motivate our students to become expert in the chosen field of their interest as an alternative earning point along with their regular curriculum.

We celebrate all festivals associated with different religions, in addition to the National festivals . Also our students are so happy to present themselves in various dresses reflecting the culture of different states .

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 10 | 1 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 1 | 2 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website | View Document |
| Institutional data in the prescribed format | View Document |

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 5 | 3 | 1 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

During the last five years the institution had made its mark in many extension activities in the neighbourhood community like Swatch Bharat, ODF survey, Plants distribution as part of Vanam manam, Awareness programmes on Disaster Management, First Aid, Free Eye Camp, taking active part in Voter Enrolment tasks, and observing National Voters' Day, distribution of food packets, sanitizers, masks during the pandemic, distribution of old clothes and food at the old-age homes, AIDS awareness programmes, awareness on DISHA App introduced by the Govt. of A.P for women security, etc.

As a part of Swatch Bharat , our students clean the college campus regularly, they created awareness in their respective villages on the importance of keeping the surroundings clean. The institute has adopted two villages

and had conducted ODF survey, the institute has arranged awareness programmes regarding fire accidents.

A free eye-camp was conducted in collaboration with the Lions Club in the college. Spectacles were distributed to the needy.

The institute takes an active role in enrolling the voters by creating awareness on the importance of vote.

We are very much proud to announce that our staff and children acted very responsible during the pandemic. Even during the crisis by taking necessary precautions, the students and the staff had prepared and distributed masks, sanitizers and also food packets the old and poor people with their own expenses. We often distribute old clothes and food at nearby home for the aged “Smt. Charla Suseela Home for the Aged “.

AIDS awareness programmes and rallies were organized every year on December 1st.

The institute was a part of a huge programme “Azadi ka Amruth Mahotsav”. We were a part of the rally with 250 mts. flag on the roads of Nidadavole to instill patriotic fervor among the citizens.

The RO water plant in the college quenches the thirst of the junior college students, walkers , vendors and the players who use our playground .

We have planted many plants in the college campus and distributed plants to various government organizations as part of “ Vanam -Manam “ programme initiated by the then state government.

All our students had installed DISHA App in their mobiles and they also made all the women do the same in their respective villages as it is a wonderful app for the security of women.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Candidly admitting the fact that our students did not get any awards and recognitions but they did the activities which needs some appreciation and recognition .

Most important one is the service they rendered during the corona pandemic. They distributed masks and hand sanitizers , created awareness about virus spread related issues and precautionary measures to be taken among public.

During the above 5 years the concepts on which our students highlighted and worked during their extension activities are

HIV awareness , plastic free environment , clean & green, plantation, Gender issues , carona awareness, SVEEP etc

They also emphasized the importance of hand washing and the importance of immunity development activities like yoga ,physical exercise etc to the public.

During General election 2019 our students as volunteers rendered their services for the smooth conduction of elections.

| File Description | Document |
|---|-------------------------------|
| Provide Link for Additional information | View Document |

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 0 | 5 | 11 | 10 | 0 |

| File Description | Document |
|---|-------------------------------|
| Photographs and any other supporting document of relevance should have proper captions and dates. | View Document |
| Institutional data in the prescribed format | View Document |

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

| File Description | Document |
|--|-------------------------------|
| Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc. | View Document |
| List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise | View Document |
| Institutional data in the prescribed format | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The availability of adequate infrastructure and physical facilities viz., Classroom, laboratory, ICT facilities, cultural activities, gymnasium, yoga centre in the institution.

Physical Facilities

The College has just sufficient infrastructure facilities There are 9 number of classrooms, 1 Physics Lab, 1 Chemistry Lab, 1 Computer Lab, 1 Zoology Lab, 1 Botany Lab and a Virtual Lab. There is a seminar hall and a open auditorium to promote cultural activities.

The furniture available in the classroom is moderately good.

There is a well - equipped gymnasium with indoor games like Table tennis, carroms and chess

Permanent shuttle badminton court ,Volley ball court, Football ground , Tennis Court, Basketball court ,Throwball Court are established.

The lecturers concerned take care of the well-equipped laboratories like physics, chemistry, Botany, and Zoology. Stock registers are maintained properly.

There is one computer lab that the students of all groups utilize both for regular class work and also for pursuing online courses like MOOCs, and Swayam.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library plays a pivotal role in enhancing the quality of academic and research environment in institution. The Institute library has a huge collection of academic books, journals, magazines, books for competitive exams, daily newspapers etc. These books are made available to the students to improve their knowledge and understanding on various subjects. The college library is an important hub of student life. There, student can check out and refer to many number of books, conduct their research, find a quiet place to study, and may even flip through magazine. The daily news papers accommodate the students to gather current affairs. The students can extend their search with use of internet, e-books, e-journals etc. made available in the digital library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination and placement as they explore and are exposed to the knowledge through various means

The collection of books include documents covering a wide range of subjects from English literature, Pure sciences, Arts, History and Social Sciences, Languages etc. The library has a spacious reading hall and reference section. The reading area can accommodate 100 users at any point of time. It is open from 10AM to 5PM. in all the working days.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The Institution is a Wi-Fi enabled campus and frequently updates its IT facilities including Wi-Fi. We have ten connectivity ports to access high speed internet facility.

There are different digital technological facilities available in the college. The college has a virtual lab in which all the faculty teach through ICT mode.

The students make use of the computer lab .

There is open access of Wi-Fi connectivity to all students and the staff members of the college. INFLIBNET facility, which is a product of library , facilitates all the students and faculty to visualize digital content which promotes research tendency among the faculty and this is possible due to the updation of Internet facility.

The institution at the time of installation of Internet connection in the academic year 2017-18 had access to 50 Kbps. Now it is updated to around 90 Mbps both upload and download speed, by which the access has been very fast and easy for virtual meetings, conferences etc.

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 55

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 382 | 375 | 366 | 366 | 342 |

| File Description | Document |
|---|-------------------------------|
| Year-wise list of beneficiary students in each scheme duly signed by the competent authority. | View Document |
| Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language). | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. ICT/computing skills**

Response:

| File Description | Document |
|---|-------------------------------|
| Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) | View Document |
| Report with photographs on ICT/computing skills enhancement programs | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 350 | 300 | 100 | 150 | 150 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response:

| File Description | Document |
|--|-------------------------------|
| Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance | View Document |
| Proof related to Mechanisms for submission of online/offline students' grievances | View Document |
| Proof for Implementation of guidelines of statutory/regulatory bodies | View Document |
| Details of statutory/regulatory Committees (to be notified in institutional website also) | View Document |
| Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances | View Document |

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 25 | 6 | 5 | 8 | 7 |

5.2.1.2 Number of outgoing students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 102 | 119 | 104 | 103 | 98 |

| File Description | Document |
|--|-------------------------------|
| Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website) | View Document |
| List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website) | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 17 | 6 | 0 | 4 | 7 |

| File Description | Document |
|--|-------------------------------|
| List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination | View Document |
| Institutional data in the prescribed format | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 5 | 2 | 1 | 2 | 1 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| list and links to e-copies of award letters and certificates | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 3 | 5 | 5 | 5 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Institution registered Alumni association on 17-11-2020.

The awareness programme was conducted by Alumni association on the topic “Women’s Health and Hygiene” on 14-03-2022 in college.

The programme was organized under the chairmanship of Lt.Dr.D.Rudra, Principal.

Dr.Tanuja, Medical officer, Government Hospital, Nidadavole attended the programme as the Chief Guest and educated the students about health and hygiene.

Smt.Puvvula Rathidevi, President of Alumni association addressed the students and spoke about the importance of Health and achievement of the goal to the Students and about the support and help of alumni for over all development of institution.

Students will be benefited by the inspiration given by the Alumni.

The students were inspired through the programmes conducted by Alumni (Young Generation).

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Response:

NEP Implementation: In accordance with NEP 2020 APSHE already introduced 4 year degree programme from the year 2020-21, highlighting the experiential learning under headings like Community Service Project (CSP), Internship, Apprenticeship . All students are encouraged to pursue vocational courses like beautician, stitching and embroidery, gardening etc. At the same time they are also encouraged to learn classical music, dance, folk songs etc. as per their interests.

Sustained Institutional Growth: Every effort has been made by this HEI to keep sustainable growth at a level.

Decentralization and Participative Management:

Decentralization of power and participative management are the two important characteristics of effective administration. The principal and IQAC (Internal Quality Assurance Cell) team forms the apex body of the institution, followed by various committees for planning and implementing several Academic and Administrative activities under the chairmanship of the principal of the college. The committees comprise of all the faculty members, students and non-teaching members of the college. The Conveners of these Committees contribute a lot towards the planning, implementation and improvement of curricular, co-curricular and extra-curricular aspects of the college. Some of the important committees along with their functions are as follows:

- CPDC (College Planning and Development Council) has been formed involving parents, alumni, educationists, industrialists, local prominent people, and senior faculty members with the Principal as the Chair Person. This committee acts as lead stone and helps the principal and the college while steering the college towards north
- IQAC insists on the quality enhancement in each and every aspect of the college. In addition to that it coordinates and plans towards preparation and submission of AQAR, NIRF and quality audits. IQAC also plays a prominent role in all activities of the college
- Academic committee: Monitors Academic related activities
- Women Empowerment Cell: It motivates and helps the women students to empower themselves with a bright career.

- JKC Committee: Trains the students to empower with employability skills and conduct job drives to provide job opportunities
- Examination Committee: Monitors and conducts the university examinations as per the instructions and schedule given by the University
- Records are maintained at all levels

Departments have autonomy in execution of curricular and extra-curricular activities in accordance with the guidelines given by the university and APSHE.

Continuous Internal Assessment (CIA) helps the students to assess their performance and their position in academics . Student learning is enhanced through MOUs, expert lectures and workshops.

The Principal conducts periodical meetings along with Academic Coordinator, IQAC Coordinator to review the progress of the college in all aspects and takes necessary resolutions for the welfare of the students and for the sustainability of the institution.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Response:

Institutional Policy:

We have the following policies:

- 90% of the teaching should be done using ICT tools
- Policy of monitoring all students in view of academic excellency and outcome
- Policy of utilizing the existing infrastructure in an efficient way
- Policy of nurturing students to inculcate values along with social responsibility among students
- Policy of approaching organizations in view of mobilizing funds
- Policy of stressing e-office and communication
- Policy of inclusion of student participation in all committees

- Policy of enhancing life skills , employability skills to students

Internal Administrative Set up to implement above policies: A set up has been constituted with the principal at the centre. Committees were constituted to implement the policies.

Policies: As ours is a government institution we implement the policies framed by the GOI and Govt. of Andhra Pradesh regarding appointments, service rules, procedures etc.

Administrative set up:

The Higher Education Institution has various governing bodies and committees for smooth execution of academic and administrative works at all levels. The hierarchical structure of HEI is as follows:

- Commissionerate of Collegiate Education (CCE) (State wise)
- Regional Joint Director (RJD) of Collegiate Education (Zonal wise)
- Principal of the institution (College wise)

CCE is the apex body and controlling head of Government degree colleges in Andhra Pradesh and is under the control of the Department of Higher Education at the State Government level. It releases grants for the developmental activities and also conducts academic and financial audits regularly. To enrich the knowledge of faculty members CCE organizes various FDPs, workshops and training programs. The Principal is the Executive Officer of the college for all the administrative, academic and financial matters. He/She plans and supervises the execution of the academic activities of the teaching faculty as well as the administrative work of the non-teaching staff. Various Committees and in-charges of the departments along with administrative staff will help the principal.

Appointments, Service Rules and Procedures:

All government rules and regulations will be followed in appointments as well as service rules and regulations.

Institution administration and service rules are governed by Government of Andhra Pradesh through the department of Higher Education. Department of higher education has two wings APSHE and CCE. Institution follows the guidelines given by these apex bodies. Recruitment of regular faculty is done by APPSC and appointment proceedings, CAS and promotions are taken up by CCE. The service rules, procedures, recruitment and promotion in respect of all staff members are in accordance with the rules and regulations of Government of Andhra Pradesh.

| File Description | Document |
|--|-------------------------------|
| Upload Additional information | View Document |
| Institutional perspective Plan and deployment documents on the website | View Document |
| Provide Link for Additional information | View Document |

6.2.2 Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response:

| File Description | Document |
|---|-------------------------------|
| Screen shots of user interfaces of each module reflecting the name of the HEI | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.3 Faculty Empowerment Strategies**6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression****Response:****Response:****The following are the welfare measures for Teaching and Non- Teaching Staff**

- Group Insurance Scheme (GIS)
- Pension to the employees recruited before September 2004
- Contributory Pension to the employees recruited after September 2004
- Andhra Pradesh Government Life Insurance fund (APGLI)
- Employee Health Scheme(EHS)
- Medical Reimbursement
- Leave Travelling Concession (LTC)
- Encashment of Earned Leave, Half pay leave
- GPF Loan
- Medical Leave, Casual and Special Casual leave for Women (5 CLs per Year)
- Child care leave for women
- Maternity leave and Paternity leave
- Appointment of Descendants into the service of Deceased Employee on Compassionate Grounds.
- Gratuity

Welfare Measures for Non- Teaching Staff:

- Festival Advance

Appraisal System:

Performance Appraisal for Teaching staff:

Annual Self-Appraisal Report (ASAR) will be submitted by the College Teachers (As per G.O. Ms.No. 14, Higher Education (UE) Department, Govt. of A.P. Dated; 13-02-2019) to IQAC at the end of every academic year. These formats are reviewed by the IQAC and the scores are awarded by the principal after the verification of the evidences provided by them, and then submitted to the Commissioner of Collegiate Education.

The ASAR (Annual self-Appraisal Report) is collected under three categories:

- **CATEGORY I:** Contribution towards teaching, learning and evaluation – seminars, assignments, practical, examination duties, formative and summative evaluation tools etc.
- **CATEGORY II:** contribution towards co-curricular and extension activities – Professional development activities, students related co-curricular, extension and field based activities, sports, community services, NSS etc .
- **CATEGORY III:** Academic/Research Activities : Research publications, books, patents, major and minor projects, awards received

The Scores obtained by the teaching staff are subsequently published on the CCE Website.

Overall Grading Criteria:

Good: Good at Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

Satisfactory: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

Not Satisfactory: If neither Good nor Satisfactory in overall grading.

Further the performance of the teaching staff is appraised by the Academic audit team constituted by the CCE. Academic audit team visits the institution analyses the performance of the every teaching faculty. Based on the performance of the teaching staff, grade is awarded to the institution and submits a comprehensive report along with action to be taken report to the principal.

The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. The State Teacher Awards will be given away based on the grades awarded to the teachers. These grades will be considered for Career Advancement Scheme also. Points will be allotted to the teaching staff during transfers, based on the grades achieved.

Performance Appraisal Non-teaching staff:

The principal has the authority to maintain confidential reports of non-teaching staff of the institution and produce at the time of their promotions to whatever higher cadre, upto the Senior Assistant and also during counseling at the time of transfers.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response:

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 14 | 12 | 10 | 07 | 03 |

6.3.3.2 Number of non-teaching staff year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 2 | 2 | 2 |

| File Description | Document |
|--|-------------------------------|
| Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise. | View Document |
| Institutional data in the prescribed format | View Document |
| Copy of the certificates of the program attended by teachers. | View Document |
| Annual reports highlighting the programmes undertaken by the teachers | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution invests its best efforts to mobilize and utilize both the internal and external funds/resources received from various sources. At institution level principal is the chief custodian of all the resources of the college including college funds, financial aids and work out plans. The principal utilizes the college funds in consultation with the staff and CPDC council. These resources are utilized solely for the purpose for which they are granted and records are maintained to properly. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

The college receives funds from the following Internal Sources: Special Fee, Fee for Self financed Courses, sports fee, CPDC fee etc., to pay for the additional expenditure incurred to run the courses. All the financial accounts such as cash books, bills, cheques issued, ledgers, vouchers, receipts, Fee collection registers, pay bill registers, Budget Registers are properly maintained.

Proper Utilization of Resources:

- Every year Departments present their requirements to the principal regarding physical infrastructure, laboratory equipments, chemicals, books and human resources. Even the committees and clubs present their needs based on the planned activities for the ensuing academic year and budget allocations are made for the same.
- The finance committee comprising the Principal and senior faculty members screens the proposals and prioritizes them as per the needs and makes recommendations
- Purchases are made after inviting quotations /estimates from multiple agencies. Purchase decisions

are made based on cost and quality

- Periodical internal and external audits ensure proper auditing and transparency

Institutional accounts are audited at external as well as internal level. Internal audit is done by the team of Regional Joint Director of Collegiate Education, East Godavari district and external audit is done through officials appointed by the government of Andhra Pradesh. In financial audit, audit team inspects cash books, pay bills, service registers, pay fixation, arrear bills, pension register, allowances sanctioned, leave account register etc. Internal audits are carried out in the form of annual stock verification and academic audits. At the end of every academic year, stock verification committees are nominated by the Principal which submit a report on the maintenance of stock by the departments.

Allocations are made for conducting cultural competitions, sports activities, etc. and are spent according to resolutions made by the committees concerned. The vouchers and bills are submitted to the office for scrutiny and audit.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Institution has set up IQAC to review teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and to record the incremental improvement in various activities.

Teaching Learning Process:

The IQAC conducts review of teaching-learning activities such as the Departmental activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated in the adoption and implementation of ICT tools and different online teaching platforms.

Feedback system plays a significant role in the teaching learning process. Feedback is collected, analyzed periodically and based on the analysis appropriate action plan is prepared for further improvement. To facilitate student centric methods in teaching and learning, the Curricular Plans are designed to outline the pedagogy methods combined with curricular, co-curricular and extracurricular activities. With a view to

revamp the existing lecture method, the IQAC held a series of meetings with senior faculty to devise a number of student centric pedagogy tools such as PPTs, AV aids, Group Discussions, games, Projects, Classroom seminars, interviews, role plays, quiz, group discussions, debates, peer teaching, surveys etc. to revitalize the teaching-learning scenario by encouraging more Student Talk Time.

Hands-on experience is provided to students through Internships, Project works, Field Trips and Summer Research Projects. Inter and intra institutional Seminars, workshops and symposia are organized to supplement the teaching learning activity. The faculty is deputed On Duty to participate in Orientation and Refresher courses, Seminars and workshops or any Skill Development Program. Teaching-learning is also strengthened by the introduction of Certificate Courses, Foundation Courses, and Skill Development Courses and Value Education programs. Based on these feedbacks various innovative activities and reforms were introduced.

Learning outcomes and incremental improvements in various activities

Academic Domain:

- B.Com(Computer Applications) was introduced in 2020-21 with an intake of 30 seats
- Certificate course in Tally was conducted in 2017-18 and 2018-19
- Various Certification Courses were offered through JKC platform
- Webinars and Seminars were conducted

Placements:

| Academic Year | No. of Students Trained | No. of drives conducted | No. of students placed |
|----------------------|--------------------------------|--------------------------------|-------------------------------|
| 2017-18 | 98 | 1 | 73 |
| 2018-19 | 108 | 1 | 64 |
| 2019-20 | 113 | 1 | 73 |
| 2020-21 | 45 | 0 | 0 |
| 2021-22 | 60 | 1 | 38 |

Research and Collaborations: From last five years, the institution was engaged in 7 collaborations in the form of Memorandum of Understanding (MOUs).

Infrastructure Domain:

- Campus is Wi-Fi enabled
- Updation of Internet connectivity with 90 Mbps for both upload and downloads
- One virtual lab for online meetings and conferences
- One computer lab which engages all the students
- Ten class rooms, Five science laboratories, a library, indoor sports hall with advanced gymnasium, playground etc.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response:

| File Description | Document |
|---|-------------------------------|
| Quality audit reports/certificate as applicable and valid for the assessment period. | View Document |
| NIRF report, AAA report and details on follow up actions | View Document |
| List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date. | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |
| Link to Minute of IQAC meetings, hosted on HEI website | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity and sensitization have been the crown priorities of the College. The measures initiated during the last five years are:

1. Safety and security: The institute has constituent bodies like Women Empowerment Cell, Anti ragging Cell, Prevention of sexual harassment Committee, Student grievances redressal Cell and Discipline Committee. The Internal complaints committee ensures the safety of women staff. In addition to these internal safety measures, CC cameras are installed for the external safety and security.

2. Counselling: Women Empowerment Cell and Prevention of sexual Harassment Committee deal with any issue that relates to the inconvenience of the girls' students as well as the women faculty in the campus. Most of the college students come from different social sections and different family backgrounds. Some students have lack of family support particularly in terms of personal and academic matters. All the faculty members along with committees are ready to extend their support giving counseling, whenever they feel any student is facing problems like behavioral, emotional and self adjustment in the existing environment Women Empowerment Cell, Prevention of Sexual Harassment Committee and Grievance Redresal Cell addresses all major problems faced by women faculty and students The ward and mentor system addresses all individual issues and counsel them individually as well as in groups. An off line system was established to receive grievances from the students.

3.Common Rooms: Common room is available with facilities like ladies waiting hall having dining facilities, Napkin vending machine, drinking water and rest room.

4. Any other relevant information:

Awareness programmes like arranging extension lectures by prominent people on gender discrimination, juvenile justice act 2015, women commission, Cyber Crimes, personality development, health and hygiene, anti-ragging, POSCO act, Anti-Domestic Violence Act, Prevention of Dowry Act. Every year at the college level Children's Day, Independence Day, Gandhiji and Lalbahudhur Sastry birth anniversaries, National Integration Day, Republic Day, National Voters Day, National Mathematics Day, Teachers Day, National Library Day and National Women Teachers Day are celebrated. Also every year, Women Empowerment Cell conducts personality development counseling, National Girl Child Day, International Women's Day and National Women's Equality Day. Science Departments Conduct World Food Day, Science Day, Noble Prize Day, Ozone Day World Aids Day, Humanities and Language Departments conduct World Braille Day, Awareness Programme on the eve of World Poverty eradication Day, World Population Day, English Language Day, International Literacy Day, National Education Day, Jyothibha Pule Jayanthi, constitutional Day, National Voters Day, Dr. B.R. Ambedkar Jayanthi, Telugu Bhasha Dinotsavam, National Youth, International Mother Tongue Day, Gurram Jashua Jayanthi and World Human Rights Day. NSS and Red Ribbon Club conduct Vanamahotsavam and also take out rally on the

eve of Communal Harmony Day, NSS Day.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response:

| File Description | Document |
|---|-------------------------------|
| Policy document on the green campus/plastic free campus. | View Document |
| Geo-tagged photographs/videos of the facilities. | View Document |
| Circulars and report of activities for the implementation of the initiatives document | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response:

| File Description | Document |
|--|-------------------------------|
| Policy document on environment and energy usage Certificate from the auditing agency | View Document |
| Green audit/environmental audit report from recognized bodies | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution has organized and conducted activities through some efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other related in campus as well as surrounding areas of the college to build and promote an environment for ethical, cultural, and spiritual values among the students and staff.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, regions are studying without any discrimination.

Though the institution has diverse socio-cultural and different linguistic background, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities.

This institute strongly believes in the sensitization of students and employees of the institution to the constitutional obligations like values, rights, duties, and responsibilities of citizens. When a student acquires these qualities, she would live happily in the society habituated to respect the society. This leads to ultimate goal of universal brotherhood.

Since the institute is affiliated to Adikavi Nannaya University, the curriculum is followed with mandatory courses like Human Values and Professional Ethics (HVPE), Entrepreneurship, Information and Communication Technology (ICT), Indian Culture and Science (ICS), Environmental Education (EE), Personality Development and Leadership (PDL) and Analytical Skills (AS). We are inculcating these qualities among students through the following activities.

Birth and death anniversaries:

Birth and death anniversaries of National and International Leaders and important persons like Jyothi Rao Phule, Savitribai Pule, Dr. B. R. Ambedkar, Mahatma Gandhi, Gurajada Vardhanthi, Jashua Jayanthi etc.

Cultural and regional festivals:

The college celebrates the cultural and regional festivals, like Pongal, Holi, Christmas etc.

This institute give importance to the local festivals and therefore local holidays were given for local festivals. Special days like New-year's day, freshers' day and farewell ceremony etc. were also celebrated.

Programmes for Girls students:

Self-defence training to the girl students, Women Rights, Disha app installation, awareness

programme on sexual harassment, good touch and bad touch, awareness programme on POSCO Act 2012 etc.

College Special Activities:

Medical camps are conducted with the help of area hospital staff..
Some volunteers helped polling officials at polling booths during 2019 General Elections .

The NSS units conducted camps in nearby village Ravimetla.

The Departments alone also aimed at sensitization of students and employees of the institution to the constitutional obligations like values, rights, duties, and responsibilities of citizens through their departmental activities.

Besides academic and cultural activities, Oue HEI has infrastructures for a variety of sports activities for the physical development of the students.

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice : “SHARING IS CARING”

2. Objective :

To sensitize students about poverty in the society. To create a sense of social responsibility among them. "Service to man is service to God." The youth of the country must be trained to feel their responsibility towards the society they belong to and serve it.

3. The Context :

"Food grains rot in India while millions live with empty stomachs." A caption in the leading newspaper goes thus. One of the most important issues in the Third World countries is poverty; many governments fail to handle the issue in a commendable way. Lakhs of poor people still suffer from hunger in the country, and on the other hand, huge quantities of rice and other grains spoil in the storage go-downs. In the current scenario, it is felt essential that the future citizens of the country from rural India need to be enlightened about the issue of hunger and extend a helping hand to the needy.

4. The Practice :

Sharing is Caring is observed on the second Monday of every month by the students. On this specific day, all the students bring a handful of rice and collect it in a gunny bag. Students are allowed to bring more quantities if they desire to do so. Towards the end of the month or so, this collected quantity of rice will be

distributed to the needy in the town under the supervision of a lecturer who acts as a monitoring officer for this practice. At times, a general lecture is arranged to sensitize the students on the issue of hunger across the globe; or an interactive session is also arranged to discuss the progress of the practice and students' involvement and any other constraints.

Constraints & Limitations : Nil

5. Evidence of Success :

Students developed social-consciousness and are extending their awareness in their neighborhood too. The quantity of rice being collected keeps increasing.

6. Obstacles Faced and Strategies Resources Required:

In the beginning, students did not take it seriously; however, once they were enlightened about the brighter side of the practice, they caught on with great enthusiasm.

As per the students' feedback, resources for continuing this best practice never mattered for the students.

7. Notes :

Buhfai tham (handful of rice) was started in the state of Mizoram in north-east India in 1910. It is a practice where each family, mainly from the Mizo ethnic group, puts aside a handful of rice every time they cook a meal. Later, they gather it and offer it to the church. The church in turn sells the rice and generates income to support its work. It is a great inspiration for the students to follow this practice for a societal cause and help the needy, Thus, they too grow socially responsible and are vowed never to waste food.

2. Title of the best practice : “EVERY DAY ASSEMBLY”

Objective of the practice :

To develop patriotism, discipline among students , and to inform about the latest happenings in the college in addition to make them aware about the importance of the day concerned.

3) The context :

As a policy matter all students should assemble before their regular work there by managing themselves as per the time schedule .It serves as common platform for both teachers and students to interact about various issues regarding academic physical facilities etc.

4) The practice :

Students habituate to come early and assemble as per their allotted slot and developed a time sense inherently

. 5) Evidence of Success :

As a result of regular assembly following is the result.

1) Discipline was developed among the students.

2) Solved several issues regarding amenities in the college

3) Learn about the importance of the days concerned

4) Motivated a lot by hearing about the achievements of their peers Aand as a result competitive spirit and work culture was developed among Students.

5) Achievers were facilitated by the principal in the assembly in front of their peers and staff members, .This appreciation eventually inspires every student to follow the achiever

6) Problems encountered :

As major part of the students are coming from nearby villages employing various transportation facilities felt very difficult and struggled a lot in the beginning and after some time they enjoyed running after time

| File Description | Document |
|---|-------------------------------|
| Best practices as hosted on the Institutional website | View Document |
| Any other relevant information | View Document |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Smt.Velagapudi Durgamba Government Degree College For Women, Nidadavole is located in semi urban area i.e. very nearer to rural areas so the main vision of the college is to provide education to rural women and creating women empowerment. The college has completed 39 years of its existence by promoting excellence in the field of education since its inception in 1983. Another distinctive feature is that the college lies in the heart of the city and is accessible especially for women students who are coming from nearby villages. The institution attracts the students for admission from nearly 30 villages including 1.Bramhanagudem 2. Chagallu 3. pangidi 4. Oonagatla 4. thimmaraju palrm 5.ravimetla 6. kata koteswaram 7. gopavaram, 8. samisragudem 9. madduru10. Purushottapalli 11.stti peta 12. taallapalem 13. polavaram 14. maddurulanka 15. vaadapalli, 16. Vijjeswaram 17. Aanjaneyulupuram, 18. Singavaram 19. Subbarajupet,20. Anjaneyulupuram, 21. Ravimetla 22. Basivireddi peta 23. Kothapalli 24. chandravaram 25. D.muppavaram 26. Bobbarlanka 27. Lingampalli 28.Mallavaram, 29. S. muppavaram 30. Y.s.colony. Our priority and thrust is to improve and provide best education and employment opportunities to the women. As the location lies very nearer to several needy and medical emergencies, students feel at home. college also runs in a spacious greenery campus which is hygienic, highly protective .

Education plays a vital weapon in eliminating many social crimes and evils against women prevailing in society. In a developing country like India, awareness begins at home and the rural sections of the society. Awareness of the importance of female education in different villages leads to a positive reaction to women's education.

Focus on attaining graduate attributes like excellence in teaching, learning, research, inter disciplinary, knowledge, sustainability, ethical values and nation building the goal set for the institution is deemed to be achieved and reset the goals on emerging demands in academia. To accomplish the goal of transforming the institution into an abode of excellence and to substantiate the tag line 'education refined and redefined'. The institution stands in the forefront of optimal utilization of technology for curriculum enrichment and adaptability. The college maintains the quality of education by training young minds to adapt themselves to any positive change.

| File Description | Document |
|--|-------------------------------|
| Appropriate web in the Institutional website | View Document |
| Any other relevant information | View Document |

5. CONCLUSION

Additional Information :

In view of NEP 2020 our students are being encouraged to learn vocational courses like Beautician course, embrodiary works,tailoring work etc. as per their interests for a better and immediate career settlement.

To uphold our Indian heritage and culture our students are adviced and motivated to learn Carnatic music both Vocal and instrumental,folk songs etc.

As a part of Institutional Social Responsibility our college students extended their helping hands to the needy people residing in old age homes .

With the help of Philanthropists and Social service organisations, Statues of Prominent personalities like Dr B.R .Ambedkar, Mahatma Gandhi, Dr. A.P.J. Abdul Kalam, Dr. Sarvepalli Radha Krishnan, Potti Sri Ramulu, Savithri Bai Phule were erected and are honoured every day with a natural flower by our students inorder to develop patriotic fervour within them.In addition to that, students garland Goddess Saraswathi statue present in the campus every day .

Concluding Remarks :

NAAC peer team during Second cycle of Accreditation process, made the following recommendations :

- !) Skill oriented and need based PGs be introduced.
- 2) Library be shifted to a new spacious block and stengthen with latest books, journals Internet facility etc, College should take immediate steps for digitization of Library .
- 3) Research aptitude be promoted among faculty and students through motivation and incentives.
- 4) Effort be made for establishing collaborations with outside Institutions /agencies for more exposure and opportunities to students and faculty .
- 5) Vacant posts both in teaching and non teaching be filled at earliest.
- 6) Basic amenities for students like common room, canteen,washrooms, RO water facility etc Should be taken care of at priority.
- 7) Hygiene and security of the instiitution be ensured .
- 8) Immediate steps be taken for application of ICT in the campus with special stress on improving Communication skills .
- 9) Role and working of IQAC be specified and enhanced.
- 10) Construction of Auditorium with UGC assistance be taken promoting cultural activities.

In view of the above recommendations the following is the action taken by this HEI:

1) Certain life skill and skill development courses were made a part of four- year degree programme by APSHE

2) Now the library is completely wi-fi enabled with access to INFLIBNET, and e-journals

3) The Research aptitude has been increased relatively. Some of the faculty are showing interest towards research through paper presentations and publications in reputed journals, progressing towards Ph.Ds and are also promoting research aptitude among the students .

4) We have nearly 10 collaborations with various agencies. These MoUs made the path easy in overcoming the obstacle for getting employed.

5) There are full time faculty for all subjects now.

6) The recommendations regarding the basic amenities to the students are fulfilled.

7) In view of hygiene, washrooms are maintained clean and are checked frequently

The institution was kept under CC camera surveillance and also police pahara was arranged outside the campus during college hours.

8) There is a blended mode of teaching using ICT tools, the campus is wi-fi enabled.

The department of English is striving hard to impart communication and soft skills to the students

9) IQAC is very active and every programme in the institute is conducted in association with the IQAC

10) There is a seminar hall and an open auditorium to promote cultural activities.

Finally this HEI is working rigourously to make gender parity an attainable and sustainable reality.

6.ANNEXURE

1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification |
|-----------|--|
| 1.2.1 | <p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :13</p> <p>Remark : Input edited excluding 1 da value added course as they seems to be less than 30 Hours</p> |
| 1.4.1 | <p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : C. Feedback collected and analysed</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p> <p>Remark : Input edited as per supporting documents</p> |

2.Extended Profile Deviations

| ID | Extended Questions | | | | | | | | | | | | | | | | | | | | |
|---------|--|---------|---------|---------|---------|---------|--------|--------|-------|--------|-------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1.1 | <p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>252731</td> <td>241944</td> <td>97331</td> <td>120651</td> <td>76294</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2.52731</td> <td>2.41944</td> <td>0.97331</td> <td>1.20651</td> <td>0.76294</td> </tr> </tbody> </table> | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 252731 | 241944 | 97331 | 120651 | 76294 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2.52731 | 2.41944 | 0.97331 | 1.20651 | 0.76294 |
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | | | | | | | | | | | | | | | | | |
| 252731 | 241944 | 97331 | 120651 | 76294 | | | | | | | | | | | | | | | | | |
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | | | | | | | | | | | | | | | | | |
| 2.52731 | 2.41944 | 0.97331 | 1.20651 | 0.76294 | | | | | | | | | | | | | | | | | |